

Halstead Public Library Internet and E-mail Access Policy

The Internet workstation of the Halstead Public Library is available to library users with a Halstead Public Library card and whose library use is in good standing with no outstanding fines, overdues or misuse of other library privileges. One time use of the Internet workstation by a visitor to the library does not require a library card, but does require a signed agreement to this ***Internet and E-mail Access Policy***.

The only Internet use authorized by the Library is legal use and each user is required to agree to and abide by the conditions of this policy. Illegal or criminal use of the Internet or failure to abide by the conditions of this policy will result in the user's loss of privileges. Illegal use of the Internet, especially in regard to viewing child pornography, making threats of violence or other criminal acts, are prosecutable under applicable state and federal laws.

The Library's Internet access is intended primarily as an information resource. Access to e-mail services or newsgroup/chat rooms by library users is at their own discretion. The Library does not provide e-mail services nor sponsor newsgroups/chat rooms. **Parents agree that the monitoring and supervision of their children's use of the Internet is their responsibility. While using a library computer for Internet access, a parent or guardian must be present to monitor and supervise their children who are 12 or under years of age.** In addition, the Library acknowledges that a parent or legal guardian may restrict his/her minor who is under the Kansas age of majority which is 18 years of age from use of Internet resources available at the Library using the ***Internet Access Prohibition Form***.

Use of the Internet is on a first-come, first serve basis. Each user may use the Internet or E-mail for one hour of time each day. A maximum of two people at a time may view the Internet workstation during its use. A minimal level of computer competence is required for users of the Internet workstation. The Librarian or staff can offer suggestions and answer questions, but cannot provide individual training. The Librarian or staff always maintain the discretion and right to interrupt or end Internet use by a library user.

The Library is not responsible for damage to any user's disk or computer or any loss of data, damage or liability that may occur from use of the Library's computer. For those users who want to save their files, formatted disks are available from the Librarian or staff for \$1.00 each. There is \$.10 per page charge for printing. Users may not run their personal software or programs downloaded from the Internet using the Library's computer. Any files left on the Library computer hard drive will be deleted. Users are personally responsible for any commercial transactions they make via the Internet.

Prior to Internet or E-mail use, your signature, and if you are a parent or guardian, the name(s) of your child(ren), are required on the back of this policy

Halstead Public Library
Internet and E-mail Access Policy Agreement

By signing this form, I understand the only Internet use authorized by the Library is legal use and each user is required to agree to and abide by the conditions of this policy.

Date: _____

Signature: _____

Print Name: _____

Address: _____

Phone Number: _____

As a parent or legal guardian signing this form, I agree that the monitoring and supervision of my child's use of the Internet is my responsibility.

Print Name(s) of child(ren):

Date of Birth:

