

HCL COMPUTER USE /INTERNET USE POLICY

1. You **MUST SIGN IN** at the front desk.
2. You **MUST** present your **LIBRARY CARD**; out of town visitors must present a valid driver's license.
3. **Minors MUST also have on file a PERMISSION CARD** signed by their legal guardian.
4. **HCL will uphold Kansas Statutes KSA 21-3516, 21-4301,a,b,c** as follows:
VIEWING GRAPHIC MATERIAL is not allowed, and will result in LOSS OF PC USE and/or NOTIFICATION OF AUTHORITIES.
5. Please **DO NOT RESTART or LOGOFF computers. Ask** staff for assistance.
6. **PRINTER is located at front desk. Prints are \$.15 per page.**
7. **Small children, cell phone use or anything which disturbs others NOT allowed in PC Lab**; please use lobby PC.
8. PC Lab will be unavailable when a **COMPUTER CLASS** is in session.
Lobby PCs will be available, with a **30 minute time** limit IF others are waiting.
9. **No food or drink** allowed without express permission from Library Director.
10. Computers will be shut down 30 minutes prior to closing time.
11. All **discs** not purchased at HCL today **MUST be scanned for** viruses prior to use in our PCs.

USA PATRIOT ACT NOTICE

Although the Haysville Community Library makes reasonable efforts to protect your privacy, under the federal USA Patriot Act (Public Law 107-56), federal agents can obtain personally identifiable library records including circulated materials, interlibrary loans, database searches, computer use and reference interviews. The USA Patriot Act prohibits library staff from informing you or anyone else if federal agents have obtained records about you.