

ST. JOHN JR./SR. HIGH SCHOOL COMPUTER NETWORK POLICY

The following policy has been established at St. John Jr./Sr. High School to ensure the integrity of the computer labs and network system.

I. No student will:

- A. LOG ON or attempt to LOG ON as another student.
- B. Access, attempt to access, edit, or attempt to edit another student's files.
- C. Drop or attempt to drop any program in any manner.
- D. Browse through or attempt to access the various directories or subdirectories on the Network.
- E. Handle, unplug, or attempt to unplug any of the cabling or connections.
- F. Intentionally or unintentionally damage another person's disk by mishandling the disk.
- G. Bring a disk to school without the approval of the teacher and/or use or attempt to use a disk that has not been approved by the teacher or school for use on the Network.
- H. "Pass-Through" or attempt to "Pass-through" to any other than those designated for student use.

CONSEQUENCES for violation of the above:

1st violation - 3 hour detention and no use of computers without direct teacher supervision

2nd violation - 3 day suspension and no use of computers without direct teacher supervision

Consequences extend to any student in the company of another student who violates or attempts to violate the above rules as determined by the Principal.

II. No student will:

- A. LOG ON or attempt to LOG ON as any school or district employee.
 - B. Access or attempt to access the files of any school or district employee.
 - C. Access, attempt to access, edit, or attempt to edit any school or district employee's files or files that control any functions of the network.
 - D. Intentionally damage another student's disk or a disk belonging to the school or district.
 - E. Change or attempt to change any other person's password.

CONSEQUENCES for violation of the above will be an immediate 3 day suspension and loss of computer and network use as determined by the Principal. Consequences extend to any student in the company of another student who violates or attempts to violate the above rules as determined by the Principal.

III. Any improper use of the computers or the network not covered in this policy will be dealt with on an individual basis and at the discretion of the Principal.

INTRODUCTORY STATEMENT

We are very pleased and excited about new technology being available to the USD 350 school district. With the availability and access to the Internet and other technologies, staff and students now have increased learning opportunities.

USD 350 computer network provides access to the Internet. To have access to the Internet a student and parent must first read and sign an agreement called the "Acceptable Use Policy for On-line Services/Internet Access." This must be done at the school in which the student is using the equipment and technology. The Internet is an electronic information and communication "highway" connecting millions of computers all over the world and millions of individual people. Students, parents, community members and staff with accounts have access to any or all of the following:

- ⇒ Electronic mail (E-mail) communication with people all over the world;
 - ⇒ Information and news from a wide variety of sources and research institutions;
- ⇒ Public domain and shareware software of all types;
- ⇒ Discussion groups on a wide variety of topics;
- ⇒ Access to many university libraries, the library of Congress, and more!

With access to computers and people all over the world also comes the availability of some materials that may not be considered to be of educational value within the context of the school setting. The USD 350 administration, Board of Education and Technology Committee firmly believe that the valuable information and interaction available on this worldwide network far outweigh the possibility of a user procuring material that is not consistent with the educational goals with each school.

Because there is no absolute way to prevent access to information that is clearly inappropriate for students, it has been necessary to develop policies which establish the responsibilities that come with this new technology.

Technology Committee

**ST. JOHN/HUDSON USD 350
ACCEPTABLE USE POLICY FOR ON-LINE SERVICES/INTERNET ACCESS**

1. All use of on-line services (e.g. Internet, America On-line, Prodigy) must be in support of education and research, being consistent with the purposes of the St. John/Hudson, USD 350.
2. Any use of the network to facilitate illegal activity is prohibited.
3. Any use of the network for commercial or for profit purposes is prohibited. Students are not to make purchases on-line.
4. Use of the network for non-school related communication is prohibited. (Chat Rooms, etc.)
5. Any use of the network for product advertisement or political lobbying is prohibited.
6. Network accounts are to be used only by those authorized to use the account.
7. Communication via the network should not be assumed to be private or privileged information.
8. No use of the network shall serve to disrupt the use of the network by others; hardware or software shall not be destroyed, modified, or abused in any way.
9. Malicious use of the network to develop programs that harass other users or infiltrate a computer system and/or damage the software components of a computer or computing system is prohibited.
10. Hate mail, harassment, discriminatory remarks, flaming, spamming and other antisocial behaviors are prohibited.
11. The illegal installation of copyrighted software for use on district computers is prohibited.
12. Use of the network to access obscene, objectionable, or pornographic material is prohibited.
13. Use of the network to transmit material likely to be offensive or objectionable to recipients is prohibited.
14. Students should not use their full names, or give out their home phone number, home address, or school name. (We recommend not giving social security numbers, bank account numbers, or credit card numbers.)
15. No student shall download software or information from the Internet without the permission of the instructor. If the teacher does not feel comfortable with the student downloading the information/software, the student will await the decision of the technology facilitator regarding the downloading of this particular software.
16. Students are allowed to use school computers and/or network for the purpose of viewing, writing, or distributing e-mail before or after school only in the presence of a teacher. There can be no e mailing during the day unless directed by an instructor.
17. Students MUST have their planners signed by a parent/guardian, and checked by the instructor before being allowed to use the computers.

Access to these technologies is a privilege, NOT a right.

USD 350 reserves the right to remove a user from the network to prevent further unauthorized activity.

USD 350 reserves the right to log Internet use and to monitor file server space utilization by users while respecting user accounts.

**Consequences for individuals violating the above policy will be as prescribed in the St. John Junior/Senior High School Student Handbook.
AGREEMENT**

I have read the terms for St. John/Hudson USD 350 Internet access. I understand that this free access is designed for educational purposes. I also recognize that it is impossible to restrict access to all controversial materials and I will not hold St. John/Hudson USD 350 responsible for materials acquired or sent via the Internet.

Student Signature _____

Date: _____

Parent Signature: _____

Date: _____

_____ I wish to deny my student access to the Internet.