

Ref. IIBG

**UNIFIED SCHOOL DISTRICT 428
Board of Education Policy IIBG**

ELECTRONIC MAIL AND INTERNET ACCESS

STUDENT AGREEMENT

I understand that electronic mail (e-mail) and Internet access is being provided to me for educational use. I agree to abide by the Electronic Mail and Internet Access Policy in my use of these services.

Approved Activities

I will use the functions of the district's e-mail and Internet system as appropriate for educational purposes. In doing this, I will always act so as to ensure a positive public image for myself and the district. I will use the functions of the district's e-mail and Internet system to pursue educational activities of the district.

Disapproved Activities

I will not use the functions of the district's e-mail and Internet system to pursue educational or personal activities not sponsored or supported by the district. I will not use the district's e-mail and Internet systems to engage in activities that could harm the district, other students, or district employees, including but not limited to pornographic and hate services. I will not engage in hurtful or demeaning conversations with others through these media.

I understand that I am responsible for activities that are performed through my access to the district's e-mail and Internet system, and agree to not share this access with other individuals who have not been approved by the district for access. I agree to protect from disclosure any and all computer and telephone access codes and passwords that may be assigned to me. I understand a teacher or administrator may monitor any activity which occurs through this system, including material downloaded and stored on district computers. I understand that failure to abide by these guidelines can result in disciplinary action, up to and including expulsion.

Student Signature _____ Date _____

Approved: 10-12-98

**ACCEPTABLE USE OF COMPUTERS AND NETWORKS
Board of Education Policy IIBG**

ELECTRONIC MAIL AND INTERNET ACCESS

PARENT AGREEMENT

In order to make sure that all members of Unified School District 428 understand and agree to these rules of conduct, the district asks that you, as parent / guardian, sign the following:

I agree not to hold responsible Unified School District 428 nor any of its employees nor any of the institution's networks providing access to networks for the performance of the system or the content or costs of any material accessed through it.

As the parent or guardian of this student, I have read the terms and conditions for Unified School District 428's use of electronic mail and Internet access. I understand that this free access is designed for educational purposes. However, I also recognize that it is impossible to restrict access from all controversial materials, and I will not hold Unified School District 428 responsible for materials acquired or sent via the network.

Student's Name

Parent's Signature

Date

This form will be retained on file by authorized faculty designee for the duration of applicable computer / network / Internet use.

Approved: 10-12-98

UNIFIED SCHOOL DISTRICT 428
Board of Education Policy IIBG

ACCEPTABLE USE OF COMPUTERS AND NETWORKS

EMPLOYEE AGREEMENT

I have read *Computer Use* (Policy IIBG) and *Policy/Regulation for Acceptable Use of Computers and Networks* (Policy IIBG-R), and I understand that the computers, network, e-mail, and Internet access provided by the district are provided for educational and business communication use only. I agree to abide by all facets of *Computer Use* and *Policy/Regulation for Acceptable Use of Computers and Networks* in my use of district equipment and related services.

Approved Activities

I will use the computers and related peripheral equipment, as well as the functions of the district's e-mail and Internet systems, as appropriate for educational purposes and in accordance with *Computer Use* and *Policy/Regulation for Acceptable Use of Computers and Networks*. In doing this, I will always act so as to ensure a positive image for myself and the district.

Disapproved Activities

I will not install any hardware or software on any district computer without approval of the district's network administrator.

I will not use the functions of the district's e-mail or Internet access to pursue personal activities without administrative approval. I will not use the district's e-mail or Internet systems to engage in activities that could harm the district, students, or district employees, including but not limited to pornographic and hate sites and services. I will not engage in hurtful or demeaning conversations with others through these media.

I understand that I am responsible for activities that are performed through my access to the district's e-mail and Internet systems, and I agree not to share this access with other individuals who have not been approved by the district for access. I agree to protect from disclosure any and all computer and telephone access codes and passwords that may be assigned to me. I understand that all messages transmitted or stored on district computers are district property and are subject to review by the district administrators or authorized personnel at any time without notice.

I understand that failure to abide by *Computer Use*, *Policy/Regulation for Acceptable Use of Computers and Networks*, and these guidelines can result in disciplinary action, up to and including suspension and termination.

Employee Signature _____ Date _____

Approved: 09-08-03